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What county do I need to register my business in?

Answer: Normally you would register your name within the same county that your business is located. You can register your business in as many counties as you would like.

Who all needs to sign the Assumed Name Certificate:

Answer: You would need to ask your bank and/or CPA to determine how you would need to file your Assumed Name. The County Clerk's Office has no requirement on the number of signatures on the certificate.

How do I get State Tax ID number?

Answer: You would obtain this through the State Comptroller's office
1-800-252-5555

Who all needs to sign an Abandonment of Assumed Name?

Answer: If all People on the Assumed Name are abandoning the business name, then all must sign. If no, just the person abandoning can file an Assumed Name Certificate Affidavit which withdraws only that person, not the entire business name.

How long is my certificate valid?

Answer: Certificates of ownership are valid only for a period NOT TO EXCEED 10 YEARS from the date filed in the County Clerk's office.

If you have further questions please contact our office at 806-637-8551.